



# VOLUNTEER SUPPORT COACH

## Service Team Position Description

### SUMMARY

Support troop leaders and other volunteer positions as they learn their role for a successful, fun and girl-led experience. When troop leaders receive the proper support, they are more successful, and girls have a better Girl Scout experience.

### SUPPORTED BY

Member Support Executive (MSE) in partnership with GSACPC Volunteer Support Team.

### APPOINTMENT

Appointed by MSE in partnership with GSACPC Volunteer Support Team for one year; reappointment based on annual evaluation.

### RESPONSIBILITIES/DUTIES

- » Welcome new troop leaders to the Girl Scout Service Unit.
- » Connect volunteers with local resources and volunteer support networks.
- » Be a guide for new leaders as they learn their volunteer roles.
- » Provide ongoing information and support for leaders throughout the year via mini workshops, forums, round tables or other methods of support.
- » Work with leaders in managing the National Program in their troops and through planning special events.
- » Participate as an active member of the Service Unit team by attending regular Service Unit team and leader meetings.
- » Communicate details for leader meetings and Service Unit events to new volunteers.
- » Support leaders bridging to new program levels.
- » Coordinate with the Recognitions Coordinator to acknowledge and recognize troop leaders at the Service Units end of year celebration.

### REQUIREMENTS AND QUALIFICATIONS TO BECOME A VOLUNTEER SUPPORT COACH

- » Have prior experience as a Girl Scout Troop Leader.
- » Present a positive image of Girl Scouting to girls, volunteers, and community members.
- » Comply with all GSUSA and Council policies and procedures, including Volunteer Essentials, recognize, understand, accept, and support all Council goals and objectives, including the Diversity Equity and Inclusion Statement.
- » Be guided in all actions by the Girl Scout Mission, Promise, and Law.
- » Complete Volunteer Support Coach training.
- » Be a registered member of GSACPC with a current background check.
- » Leadership from the Inside Out online resource recommended.
- » Complete Looker Access Agreement to access GSUSA data system.

By signing this agreement, I acknowledge that I have read, understand and agree to all responsibilities and requirements listed in the Volunteer Support Coach Service Team Position Description. In addition, as a volunteer serving in a Service Team position, I understand that some of my work will involve access to information/ records that are considered confidential. I acknowledge my responsibility to respect the confidentiality of all volunteer and troop records, to follow council procedures in order to protect privacy and to act in a professional manner. I further understand that if I am found misusing confidential material or not protecting the privacy of others through my actions, I may be released from my position immediately.

SIGNATURE OF VOLUNTEER \_\_\_\_\_ DATE \_\_\_\_\_

PRINTED NAME \_\_\_\_\_ SERVICE UNIT \_\_\_\_\_

**Thank you for your time and commitment!**