



# Details, details

Troop # \_\_\_\_\_ Service Unit \_\_\_\_\_ Program Grade Level \_\_\_\_\_

## Meeting frequency & time

Use this information to update your troop profile in [MyGS and the Volunteer Toolkit](#).

- Every week
- Every other week
- 1<sup>st</sup> & 3<sup>rd</sup> \_
- 2<sup>nd</sup> & 4<sup>th</sup> \_
- Once a month on \_\_\_\_\_
- 3:30 – 5:00 PM
- 4:00 – 5:30 PM
- 5:30 – 7:00 PM
- 6:00 – 7:30 PM
- Other \_\_\_\_

## Meeting location

Brainstorm with co-leaders & parents, use everyone’s network.

- Troop Leader’s house
- Troop member’s house
- Church
- School
- Community Room
- Other \_\_\_\_\_

Site Name \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Facility Contact \_\_\_\_\_

If using a public facility, is a Certificate of Liability required?  No  Yes

Certificate of Liability request form is available in the council [online forms library](#).

## Membership and troop dues

GSUSA Annual Membership Dues = \$25 per year ([register online at girlscoutsaz.org](#))

Troop Dues = \$\_\_\_\_\_ per  meeting  month  semester  year

## What is our troop communication plan? (describe)

\_\_\_\_\_  
\_\_\_\_\_

Will we serve snacks during the troop meeting?  Yes  No

Be sure to consider allergies and dietary restrictions when serving snacks.

If yes, how will snacks be provided:  families take turns  troop funds

Leader planning meetings will be held every \_\_\_\_\_