



FALL PRODUCT PROGRAM TRAINING SPECIALIST Service Unit Position Description

SUMMARY: Collaborate with the Service Unit Fall Product Program Manager to ensure that the Troop Fall Product Program Managers in the Service Unit are trained in the Fall Product Program and receive all Fall Product Program Material.

SUPPORTED BY: Product Program Team and Membership Support Executive

APPOINTMENT: Appointed by the Membership Service Executive and Service Unit Fall Product Program Manager in partnership with the Product Program Team for one year; reappointment based on annual evaluation.

RESPONSIBILITIES/TASKS:

- » Coordinate with the Service Unit Fall Product Program Manager to facilitate Fall Product Program training for Troop Fall Product Program Managers in the Service Unit.
- » Direct Troop Fall Product Program Managers to the Product Program Team webinars if they are unable to attend Service Unit Fall Product Program Training times or dates.
- » Work with the Product Program Team to ensure that required training topics are covered at Service Unit Fall Product Program Training.
- » Allow veteran Troop Fall Product Program Managers to opt out of mandatory training if they are able to successfully demonstrate adequate knowledge about the Fall Product Program.
- » Develop New Leader Fall Product Program Training opportunities.
- » Answer Fall Product Program questions from Troop Fall Product Program Managers.
- » Fall Product Program material and supplies are shipped to the Fall Product Program Training Specialist and must be distributed to participating troops.

RECRUITMENT AND STEPS TO BECOME SERVICE UNIT FALL PRODUCT PROGRAM MANAGER:

- » Complete Service Unit Fall Product Program Training.
- » Must be comfortable speaking in front of a group and have an outgoing personality.
- » Leadership from the Inside Out online resource recommended.

THANK YOU FOR YOUR TIME AND COMMITMENT.