



COOKIE GIRL SUPPORTED TROOP COORDINATOR

Service Unit Position Description

SUMMARY: Collaborate with the Membership Support Executive and Senior Coordinator for Community Engagement to cultivate the girl supported troops in the Service Unit.

SUPPORTED BY: Senior Coordinator for Community Engagement, the Product Program Team and Member Support Executive

APPOINTMENT: Appointed by the Membership Support Executive and Service Unit Cookie Manager in partnership with the Product Program Team and Senior Coordinator for Community Engagement for one year; reappointment based on annual evaluation.

RESPONSIBILITIES/TASKS:

- » Inspire and encourage girls in supported troops to participate in the Cookie Program.
- » Collaborate with the Senior Coordinator for Community Engagement to create a Cookie Program that fits the needs of the girls, parents and troop.
- » Work with parents to explain the Cookie Program.
- » Coordinate cookie booths and schedule girl shifts.
- » Supervise cookie booths.
- » Help transport girls to booth locations.
- » Explain the logistics and financial obligations to parents.
- » Ensure that all girls selling cookies to friends and family have signed the Parent Permission Cookie Form: Financial Contract and Program Commitment Requirements.

REQUIREMENTS AND STEPS TO BECOME SERVICE UNIT COOKIE MANAGER:

- » Complete Service Unit Cookie Program Training.
- » Experience as a Troop Cookie Manager preferred.
- » Able to work in communities with diverse needs.
- » Leadership from the Inside Out online resource recommended.

THANK YOU FOR YOUR TIME AND COMMITMENT.