

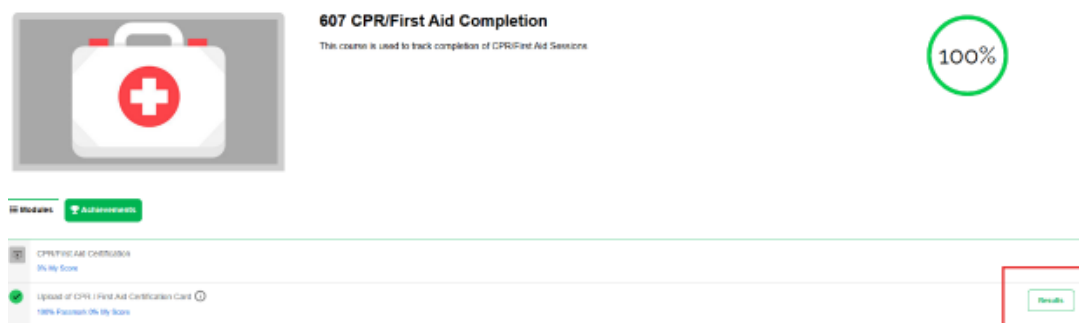
If you completed a CPR/First Aid Certification course with GSACPC, download your certificate via gsLearn.

To access it:

1. From your gsLearn dashboard, select the “Achievements” tab.
2. Locate the 607 CPR/First Aid Completion Course in your list of achievements.
3. Click on the course title to open it.
4. On the course screen, select the “Results” box located in the lower right corner (see screenshot below).
5. In the “Results” screen, look for the “Uploaded Files” section. Click the link provided to open and download your CPR/First Aid Certification (see example in second screenshot below).

If you have any questions or need additional support, please email us at:

volunteerlearning@girlscoutsaz.org



Do you have any comments you would like Council to know?

Uploaded files:
[Kurtz%2011.21.25](#)

Answer Comments:

Marking Comments:

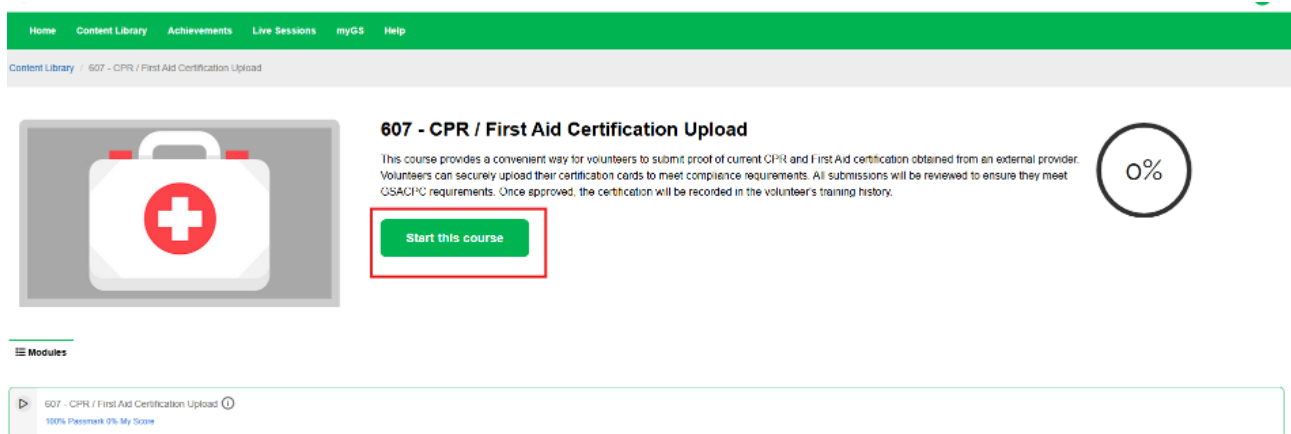
Date Achieved:
11/20/2024

Expiration Date:
11/20/2025

If you completed a CPR/First Aid Certification course outside of GSACPC, you can upload your certification to gsLearn for staff verification. Follow these steps to ensure your course meets council requirements:

Steps to upload your certification:

1. Log in to gsLearn and go to your Dashboard.
2. Select the “Content Library” tab.
3. Use the search bar to find the course titled: 607 – CPR/First Aid Certification Upload
4. Click the course tile to open it, then click the arrow to access the course screen.
5. On the course screen, click the “Start this course” button.

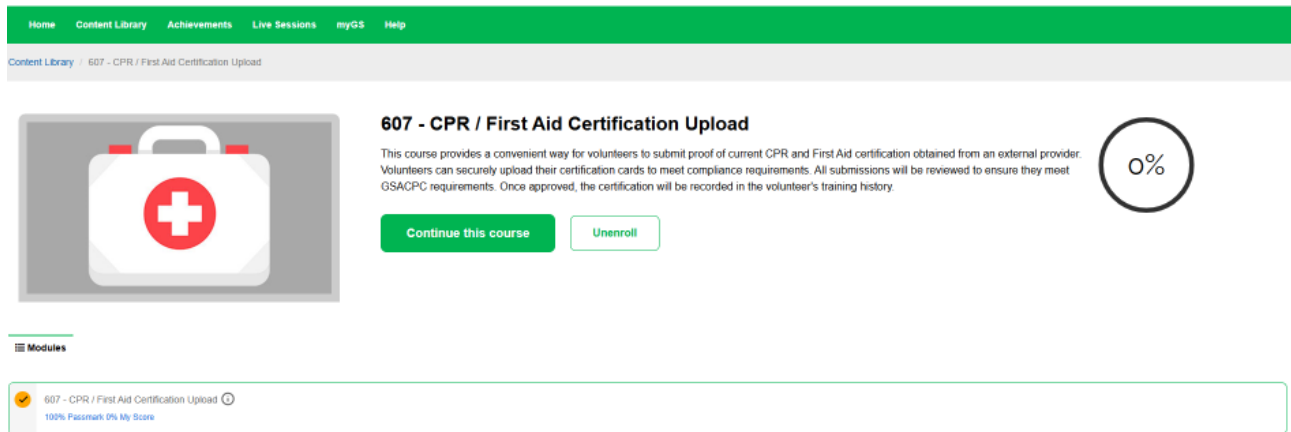


6. On the upload screen, click the “Upload Now” button.

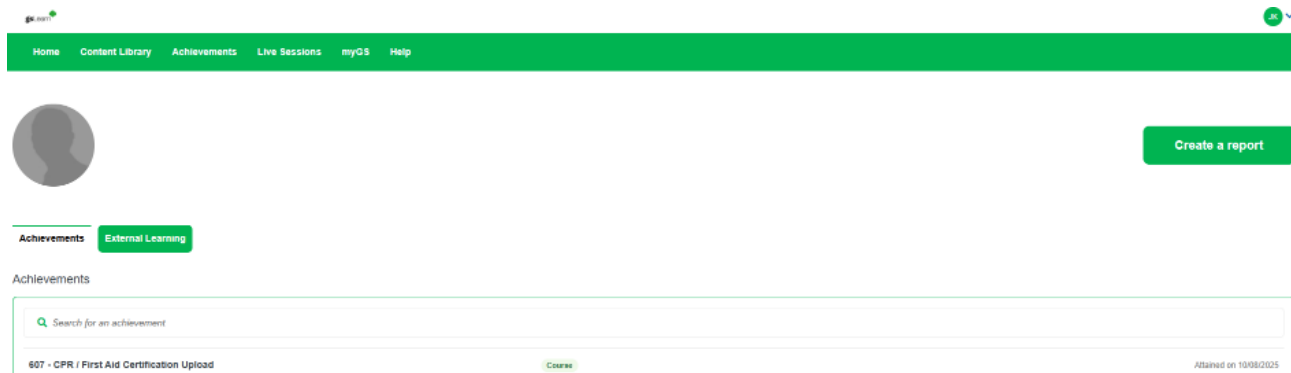


7. Choose your certification file and add any comments for council review.
8. Click “Submit”.

9. Click “Done” button to complete the process.
10. Once submitted, the play arrow icon will turn yellow with a checkmark, indicating it’s under review.



11. After approval, the course will appear in your “Achievements” tab in gsLearn.



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