

FLIER REQUEST FORM

Complete this form and submit a design/formatting ticket
(<http://gsacpc.freshdesk.com>) to request a flier for a program or activity.

Title of Program/Activity _____

Date _____ Start Time _____ AM PM

End Time _____ AM PM

Location Name _____

Address _____ City _____ Zip _____

Is a Spanish version needed? YES NO *If yes, please attach the Spanish translation to your ticket.*

Will this be printed? YES NO How? IN-HOUSE PIXA

Files formatted for PIXA include professional print features (Bleed/Crop Marks) that do not translate to office printers.

Event fee(s):

If fees vary for girl members and adults, list them as follows: Girl: \$__ / Adult: \$__

Girl Scout Level(s):

Disregard if this request serves only adults (parents/guardians, board members, event committee members, etc.)

Description of Program/Activity

Badges/Patches Earned

Registration Information (include link, if possible)

Staff Contact Name _____

Phone _____ Email _____

Additional Information (if space allows)