

# ACH DEBIT AUTHORIZATION 2011-12 PRODUCT SALES

Complete and return to Service Unit Product Manager at training

Service Unit \_\_\_\_\_ Troop # \_\_\_\_\_

Attach VOID Troop Check Here

This form is to be used by Girl Scout troops for authorization of ACH Debit payments to Girl Scouts–Arizona Cactus-Pine Council (GSACPC) for the 2011 -12 Product Sale Programs.

**Troop acknowledges and agrees to:**

1. GSACPC will debit the above troop bank account according to the instructions provided in the Troop Fall Product and Troop Cookie Manager Manuals.
2. Troop is responsible to deposit sufficient funds to cover the ACH debit by three days before the posted date of ACH draw(s).
3. Troop expressly authorizes GSACPC to **repeat** any debit that fails for any reason and will be responsible for insufficient funds bank fees.
4. Troop agrees to work closely with GSACPC to pay all amounts due to council in a manner agreed to by both parties.
5. Troop agrees to inform the GSACPC during the week prior to **both** the ACH debits if they have insufficient funds to cover the total amount due at that time. This includes late paying parents; documentation should be submitted on an “Parent/Guardian Outstanding Account Report”
6. Troop is responsible to notify GSACPC if the attached bank account number is no longer valid.

**This authorization must be signed by an authorized check signer for the troop.**

Signature \_\_\_\_\_ Date \_\_\_\_\_

Printed Name \_\_\_\_\_ Position \_\_\_\_\_